

State: TENNESSEE

STATE PLAN FOR INDEPENDENT LIVING (SPIIL)

Chapter 1, Title VII of the Rehabilitation Act of 1973, as Amended

**STATE INDEPENDENT LIVING SERVICES (SILS) PROGRAM
PART B**

**CENTERS FOR INDEPENDENT LIVING (CIL) PROGRAM
PART C**

FISCAL YEARS 2008 - 2010

Effective Date: October 1, 2007

TABLE OF CONTENTS

Part I: Assurances

Section 1: Legal Basis and Certifications	3
Section 2: SPIL Development	3
Section 3: Independent Living Services	5
Section 4: Eligibility	5
Section 5: Staffing Requirements	5
Section 6: Fiscal Control and Fund Accounting	6
Section 7: Recordkeeping, Access and Reporting	6
Section 8: Protection, Use and Release of Personal Information	7
Section 9: Signatures	7

Part II: Narrative

Section 1: Goals, Objectives and Activities.....	8
Section 2: Scope, Extent, and Arrangements of Services	12
Section 3: Design for the Statewide Network of Centers	14
Section 4: Designated State Unit (DSU)	14
Section 5: Statewide Independent Living Council (SILC)	15
Section 6: Service Provider Requirements	16
Section 7: Evaluation	17
Section 8: State-Imposed Requirements	17

PART I: Assurances

State of: Tennessee

Section 1: Legal Basis and Certifications

- 1.1 The designated State unit (DSU) eligible to submit the State Plan for Independent Living (SPIL or the plan) and authorized under State law to perform the functions of the State under the State Independent Living Services (SILS) and Centers for Independent Living (CIL) programs is Division of Rehabilitation Services (insert name of DSU). *34 CFR 76.104(a)(1) and (2); 34 CFR 364.22(a)*
- 1.2 The separate State agency eligible to submit the plan and authorized under State law to provide vocational rehabilitation (VR) services to individuals who are blind is N/A (insert name of separate State agency). Indicate N/A if not applicable. *34 CFR 76.104(a)(1) and (2); 34 CFR 364.20(d) and 364.22(c)*
- 1.3 The Statewide Independent Living Council (SILC) that meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State is Statewide Independent Living Council, Inc., of Tennessee (insert name of SILC). *34 CFR 364.21(a)*
- 1.4 The DSU and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, and the SILC are authorized to jointly develop, sign and submit this SPIL on behalf of the State, and have adopted or otherwise formally approved the SPIL. *34 CFR 76.104(a)(7); 34 CFR 364.20(c) and (d)*
- 1.5 The DSU, and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, may legally carry out each provision of the plan and will comply with all applicable Federal statutes and regulations in effect with respect to the three-year period it receives funding under the SPIL. *34 CFR 76.104; 34 CFR 80.11(c)*
- 1.6 The SPIL is the basis for State operation and administration of the program. All provisions of the SPIL are consistent with State law. *34 CFR 76.104(a)(4) and (8)*
- 1.7 The representative of the DSU and, if applicable, of the separate State agency authorized to provide VR services to individuals who are blind, who has the authority under State law to receive, hold, and disburse Federal funds made available under the SPIL and to submit the SPIL jointly with the SILC chairperson is Andrea Cooper, Assistant Commissioner – Department of Human Services/Division of Rehabilitation Services (Name, title of DSU director) and N/A (Name, title of separate State agency director, if applicable). *34 CFR 76.104(a)(5) and (6)*

Section 2: SPIL Development

- 2.1 The plan shall be reviewed and revised not less than once every three years, to ensure the existence of appropriate planning, financial support and coordination, and other assistance to appropriately address, on a statewide and comprehensive basis, the needs in the State for:
- The provision of State independent living services;
 - The development and support of a statewide network of centers for independent living; and
 - Working relationships between programs providing independent living services and independent living centers, the vocational rehabilitation program established under title I, and other programs providing services for individuals with disabilities. *34 CFR 364.20(f)*
- 2.2 The DSU and SILC conduct public meetings to provide all segments of the public, including interested groups, organizations and individuals, an opportunity to comment on the State plan prior to its submission to the Commissioner and on any revisions to the approved State plan. *34 CFR 364.20(g)(1)*
- 2.3 The DSU and SILC establish and maintain a written description of procedures for conducting public meetings in accordance with the following requirements. The DSU and SILC shall provide:
- appropriate and sufficient notice of the public meetings (that is, at least 30 days prior to the public meeting through various media available to the general public, such as newspapers and public service announcements, and through specific contacts with appropriate constituency groups and organizations identified by the DSU and SILC);
 - reasonable accommodation to individuals with disabilities who rely on alternative modes of communication in the conduct of the public meetings, including providing sign language interpreters and audio-loops; and
 - public meeting notices, written material provided prior to or at the public meetings, and the approved State plan in accessible formats for individuals who rely on alternative modes of communication. *34 CFR 364.20(g)(2)*
- 2.4 At the public meetings to develop the State plan, the DSU and SILC identify those provisions in the SPIL that are State-imposed requirements beyond what would be required to comply with the regulations in 34 CFR parts 364, 365, 366, and 367. *34 CFR 364.20(h)*
- 2.5 The DSU will seek to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under a project funded under chapter 2 of title VII of the Act and that the DSU determines to be effective. *34 CFR 364.28*
- 2.6 The DSU and SILC actively consult, as appropriate, in the development of the State plan with the director of the Client Assistance Program (CAP) authorized under section 112 of the Act. *34 CFR 364.20(e)*

Section 3: Independent Living Services

- 3.1 The State, directly or through grants or contracts, will provide IL services with Federal, State,
or other funds. *34 CFR 364.43(b)*
- 3.2 Independent living services shall be provided to individuals with significant disabilities in accordance with an independent living plan mutually agreed upon by an appropriate staff member of the service provider and the individual, unless the individual signs a waiver stating that such a plan is unnecessary. *34 CFR 364.43(c)*
- 3.3 All service providers will use formats that are accessible to notify individuals seeking or receiving IL services under chapter 1 of title VII about:
- the availability of the CAP authorized by section 112 of the Act;
 - the purposes of the services provided under the CAP; and
 - how to contact the CAP. *34 CFR 364.30*
- 3.4 Participating service providers meet all applicable State licensure or certification requirements. *34 CFR 365.31(c)*

Section 4: Eligibility

- 4.1 Any individual with a significant disability, as defined in 34 CFR 364.4(b), is eligible for IL services under the SILS and CIL programs authorized under chapter 1 of title VII of the Act. Any individual may seek information about IL services under these programs and request referral to other services and programs for individuals with significant disabilities, as appropriate. The determination of an individual's eligibility for IL services under the SILS and CIL programs meets the requirements of 34 CFR 364.51. *34 CFR 364.40(a), (b) and (c)*
- 4.2 Service providers apply eligibility requirements without regard to age, color, creed, gender, national origin, race, religion or type of significant disability of the individual applying for IL services. *34 CFR 364.41(a)*
- 4.3 Service providers do not impose any State or local residence requirement that excludes any individual who is present in the State and who is otherwise eligible for IL services from receiving IL services. *34 CFR 364.41(b)*

Section 5: Staffing Requirements

- 5.1 Service provider staff includes personnel who are specialists in the development and provision of IL services and in the development and support of centers. *34 CFR 364.23(a)*
- 5.2 To the maximum extent feasible, a service provider makes available personnel able to communicate:

- with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille or audio tapes, and who apply for or receive IL services under title VII of the Act; and
- in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act. *34 CFR 364.23(b)*

5.3 Service providers establish and maintain a program of staff development for all classes of positions involved in providing IL services and, if appropriate, in administering the CIL program. The staff development programs emphasize improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy. *34 CFR 364.24*

5.4 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will take affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act. *34 CFR 364.31*

Section 6: Fiscal Control and Fund Accounting

6.1 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will comply with applicable EDGAR fiscal and accounting requirements and will adopt those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for those funds. *34 CFR 364.34*

Section 7: Recordkeeping, Access and Reporting

7.1 In addition to complying with applicable EDGAR recordkeeping requirements, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will maintain records that fully disclose and document:

- the amount and disposition by the recipient of that financial assistance;
- The total cost of the project or undertaking in connection with which the financial assistance is given or used;
- the amount of that portion of the cost of the project or undertaking supplied by other sources;
- compliance with the requirements of chapter 1 of title VII of the Act and Part 364 of the regulations; and
- other information that the Commissioner determines to be appropriate to facilitate an effective audit. *34 CFR 364.35(a) and (b)*

7.2 With respect to the records that are required by *34 CFR 364.35*, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will submit reports that the Commissioner determines to be appropriate. *34 CFR 364.36*

7.3 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will provide access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, to the records listed in 34 CFR 364.37 for the purpose of conducting audits, examinations, and compliance reviews. *34 CFR 364.37*

Section 8: Protection, Use, and Release of Personal Information

8.1 Each service provider will adopt and implement policies and procedures to safeguard the confidentiality of all personal information, including photographs and lists of names in accordance with the requirements of 34 CFR 364.56(a)(1-6). *34 CFR 364.56(a)*

Section 9: Signatures

After having carefully reviewed all of the assurances in sections 1 - 8 of this SPIL, the undersigned hereby affirm that the State of Tennessee is in compliance and will remain in compliance with the aforementioned assurances during 2008 - 2010 (specify the three-year period covered by this SPIL).

The effective date of this SPIL is October 1, 2007 (year)

SIGNATURE OF SILC CHAIRPERSON

DATE

Michael Seay
NAME OF SILC CHAIRPERSON

SIGNATURE OF DSU DIRECTOR

DATE

Andrea L. Cooper, Assistant Commissioner
NAME AND TITLE OF DSU DIRECTOR

SIGNATURE OF DIRECTOR OF THE SEPARATE
STATE AGENCY FOR INDIVIDUALS WHO ARE BLIND

DATE

NAME AND TITLE OF THE DIRECTOR OF THE
SEPARATE STATE AGENCY FOR INDIVIDUALS WHO ARE BLIND

Part II: Narrative

Section 1: Goals, Objectives and Activities

1.1 Goals and Mission – 34 CFR 364.42(b)(1)

Describe the overall goals and mission of the State's IL programs and services. The SPIL must address the goals and mission of both the SILS and the CIL programs, including those of the State agency for individuals who are blind as they relate to the parts of the SPIL administered by that agency.

Mission

The mission of the Statewide Independent Living Council (SILC) of Tennessee is to promote and support the provision of independent living services that are consumer-controlled by and for a cross-disability population. Such services are non-residential and are to be provided within an integrated, fully inclusive setting to ensure the maximum leadership, empowerment and independence for individuals with disabilities.

Goals

With this State Plan for the years 2008-2010, the Statewide Independent Living Council of Tennessee intends to:

1. Further develop the current network of centers for independent living and enhance the effectiveness of the network.
2. Educate Tennesseans on attitude barriers and legislative affairs.
3. Promote systems change in the areas that affect people with disabilities.

1.2 Objectives – 34 CFR 364.42(a)(1) and (d); 34 CFR 364.32; 34 CFR 364.33

1.2A Specify the objectives to be achieved and the time frame for achieving them.

Goals and Objectives

1. Further develop the current network of centers for independent living and enhance the effectiveness of the network.

A. Objective: Secure State legislative support for Independent Living in the way of appropriating state funds to support Independent Living and supporting state legislation in the areas of transportation, housing, employment, home and community based services and centers for independent living in Tennessee.

- Major initiative – Educate legislators on issues that affect people with disabilities

- Activities – Educate the Legislature; as needed but no less than two times per year (letter, visit, call, etc.).
 - Communication from SILC ED representing the Council as needed but no less than two times per year.
 - Letter to Legislature from CILs and SILC members as needed but no less than two times per year.
- Steps to achieve goal – Issues and communications will be discussed and developed at quarterly SILC meetings.
- Time frame – Ongoing with quarterly assessments.

2. Educate Tennesseans on attitude barriers for people with disabilities.

A. Objective: Educate local government officials on disability issues.

- Major initiative – Educate local government officials; as needed but no less than two times per year (letter, visit, call, etc.).
- Activities – CILs and SILC members will contact their local government officials to educate on local disability issues.
- Steps to achieve goal – Establish contacts for each CIL and SILC member. Develop issue list and determine choice of contact (letter, visit, call, etc.). Document results.
- Time frame – Goal assessed quarterly.

B. Objective: Decrease attitudinal barriers toward disabilities in Tennessee

- Major initiative – A statewide campaign.
- Activities – Public service announcements; TV, radio and/or print.
- Steps to achieve goal – Research: idea/feasibility/cost. Determine content. Have approval by the Council.
- Time frame – Goal assessed quarterly.

C. Objective: Increased public awareness of Council and IL philosophy.

- Major initiative – Participate in and/or attend educational/training events on disability issues in Tennessee.
- Activities – Seek out disability and non-disability oriented events for SILC members to attend. Steps to achieve goal – Develop list of regular events where the SILC can maintain and increase influence in the State of Tennessee
- Time frame – Goal assessed quarterly.

3. Promote systems change in the areas that affect people with disabilities.

A. Objective: Organizational Partnerships

- Major initiative – Support/increase Home and Community Based Services (HCBS) by collaborating with Tennessee Area Agencies on Aging and Disability (AAA&D) to increase activity and placement in the Statewide Home and Community Based Services Waiver.
- Activities – CILs will ensure their local services are in the AAA&D databases for referral purposes. CILs will also maintain local AAA&D resources for referral purposes to CIL

consumers.

- Steps to achieve goal – CILs will contact the nearest AAA&D(s) to describe CIL services and update as needed. CILs will request AAA&D resources/services for CIL databases. CILs will report activities in quarterly SILC meetings
- Time frame – Ongoing.

B. Objective: Advocating for the development of integrated, affordable and accessible housing in Tennessee.

- Major initiative - Promote the idea of accessible housing codes, visitability and Smart Growth planning.
- Activities - Determine which organizations and meetings to join/attend to advocate for people with disabilities to improve housing options.
- Steps to achieve goal - Joining & participating in local and statewide groups that focuses on housing, construction & planning affairs. Document SILC member activities in these efforts.
- Time frame - Goal assessed quarterly.

C. Objective: Advocating for increased accessibility of transportation and infrastructure.

- Major initiative - To advocate for increased funding for accessible mass transportation and infrastructure; such as improved curb cuts, traffic signals, sidewalks, etc.
- Activities - Increase SILC membership presence on transportation boards & advisory groups.
- Steps to achieve goal - Member will provide activity updates at SILC meetings.
- Time frame - Goal assessed quarterly.

D. Objective: Collaborate with current service providers to support and improve accessible public transportation in Tennessee.

- Major initiative – Survey and document service providers in Tennessee.
- Activities – Determine providers and develop survey to inquire of services.
- Steps to achieve goal – Question providers and consumers to develop survey. Administer survey and report findings to SILC and transportation groups.
- Time frame – To be completed by first fiscal year of State Plan.

1.2B Describe the steps planned regarding outreach to populations in the State that are unserved or underserved by programs under Title VII, including minority groups and urban and rural populations. This section of the SPIL must:

- Identify the populations to be designated for targeted outreach efforts;
- Identify the geographic areas (i.e., communities) in which the targeted populations reside; and
- Describe how the needs of individuals with significant disabilities from minority group backgrounds will be addressed.

Steps to be taken by the SILC, CILs and DSU to develop partnership and outreach to underserved and unserved populations are as follows:

- The SILC will continue partnering with Services for the Blind and Visually Impaired to continue providing IL's. Independent living services for the blind and visually impaired population are rendered through the State of Tennessee Department of Human Services, Division of Rehabilitation Services, Services for the Blind and Visually Impaired. Rehabilitation Teachers are located in 9 offices across the state and provide the following services that include underserved and unserved populations: information and referral, peer support, family counseling, orientation, mobility, transportation, sensory technological aids and devices, and independent living skills training. Funding sources for this program are Title VII, Part B, and Chapter II.
- Jointly explore, identify and educate on the independent living needs of the underserved and unserved populations including: those with developmental disabilities, mental illness, the deaf and hard of hearing, those with traumatic brain injuries, and the blind and visually impaired.
- Disability Resource Center (DRC) will advocate for, support, and create CIL services in surrounding counties.
- DRC will survey nursing homes to ascertain individuals who want to live in the community.
- DRC will provide Survivor Island Extreme training for youth up to age 24.
- CIL of Middle Tennessee (CILMT) will continue to provide outreach to the Hispanic community by forging relationships with Conexion Americas or other Hispanic agencies, churches, or neighborhoods.
- Jackson Center for Independent Living (JCIL) has a grant with the Tennessee Housing Development Authority (THDA) to assist individuals with disabilities to obtain new homes. Jackson CIL will continue assisting consumers in obtaining new homes, including individuals in nursing homes.
- JCIL will continue to provide assistance to the local election commission to insure polling locations are accessible in their seven service counties. JCIL will also serve as a polling station.
- JCIL will continue its community outreach to the Hispanic population through advertisement and meeting with community leaders.
- Memphis CIL (MCIL) continues to focus on individuals in nursing homes or in other repressive or restrictive environments or those at risk of institutionalization. Young adults with disabilities who have aged out of the city school system with few, if any, marketable skills are at great risk and usually live in very restrictive environments.
- The Memphis Peer Outreach Program (POP), by networking with area rehabilitation centers and Memphis Nursing Homes, will provide outreach for those in need of peer support.

- Technology Outreach Program (TOP) provides outreach to nursing homes and young adults through access to the MCIL computer lab workstations, basic computer instruction and Internet access.
- The Memphis CIL PALs program staff works with high school-age and young adults to develop strategies for transitions. Outreach through classroom participation and satellite programs allow more young people with disabilities the opportunity to grow and to learn more about living in the community.
- Memphis CIL continues its commitment to provide all materials in accessible format to include electronic-disc or e-mail, large print, or audio as needed for accommodation.
- Memphis CIL will continue their outreach to the Hispanic community through development of a brochure in Spanish to be disseminated as possible.
- JCIL and DRC will provide home modifications/ramp construction to the unserved and underserved populations. Funding for this activity comes from private organizations and Part B dollars.

The SILC will continue to obtain data that will more clearly identify the gaps in IL services throughout the state, including those unserved and underserved portions of the state. The data will assist the CILs, SILC, DSU and IL partners in establishing priorities in addressing these gaps and developing solutions accordingly. It will also become the footprint to enhance the design for the network of centers for independent living throughout the state. This data will be validated with census data as well as customer satisfaction surveys, 704 reports and other appropriate data.

Tennessee Rehabilitation Center will continue to refer consumers from their Transitional Living Skills Program to Centers for Independent Living to aid in the transition process. Some consumers are from unserved and underserved IL service areas.

1.3 Financial Plan – 34 CFR 364.42(a)(2) and (3); 34 CFR 364.29

Describe in sections 1.3A and 1.3B, below, the financial plan for the use of Federal and non-Federal funds to meet the SPIL objectives.

1.3A Financial Plan Tables

Complete the financial plan tables covering years 1, 2 and 3 of this SPIL. For each funding source, provide estimated dollar amounts anticipated for the applicable uses. The financial plan table should include only those funding sources and amounts that are intended to support one or more of the objectives identified in section 1.2 of the SPIL. To the extent possible, the tables and narratives must reflect the applicable financial information from centers for independent living. Refer to the SPIL Instructions for additional information about completing the financial tables and narratives.

- Insert additional rows for the specific funding sources and amounts expected within the categories of Other Federal Funds and Non-Federal Funds.

Year 1

<u>Sources</u>	<u>Approximate Funding Amounts and Uses</u>			
	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities
Title VII Funds				
Chapter 1, Part B	\$275,000.00	\$60,000.00		
Chapter 1, Part C			\$1,213,086.00	
Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)		\$707,953.00		
Other Federal Funds				
Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other				
Non-Federal Funds				
State Funds		\$165,000.00		
Other				

Year 2

<u>Sources</u>	<u>Approximate Funding Amounts and Uses</u>			
	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities
Title VII Funds				
Chapter 1, Part B	\$275,000.00	\$60,000.00		
Chapter 1, Part C			\$1,213,086.00	
Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)		\$707,953.00		

Other Federal Funds				
Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other				
Non-Federal Funds				
State Funds		\$165,000.00		
Other				

Year 3

Sources	Approximate Funding Amounts and Uses			
	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities
Title VII Funds				
Chapter 1, Part B	\$275,000.00	\$60,000.00		
Chapter 1, Part C			\$1,213,086.00	
Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)		\$707,953.00		
Other Federal Funds				
Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other				
Non-Federal Funds				
State Funds		\$165,000.00		
Other				

1.3B Financial Plan Narratives

1.3B(1) Specify how the part B, part C and chapter 2 (Older Blind) funds, if applicable, will further the SPIL objectives.

Blind Services offers services through rehabilitation teachers located in nine offices across the state. Funds from Title VII, Chapter 1, Part B and Chapter 2 are used to support these direct services to individuals who are blind or visually impaired. Some of the services include mobility training, sensory technological aids and devices, and independent living skills training.

1.3B(2) Describe efforts to coordinate Federal and State funding for centers and IL services, including the amounts, sources and purposes of the funding to be coordinated.

Part B and C dollars are the two major funding sources for ILS in Tennessee. Part C dollars allocated to Tennessee are used for the general operation of five centers for independent living. These centers also receive donations and other private grants to enhance their service delivery program. Part B dollars are used to fund the SILC Resource Plan and other IL activities including:

- Rehabilitation Teachers;
- TARP Center for Independent Living general operations; and
- Other IL grant/contract opportunities to address the underserved and unserved populations.

The DSU and SILC work with the centers and other IL entities to avoid the duplication of efforts to enhance the number of individuals receiving ILs. The DSU, with SILC assistance, monitors and conducts on-site reviews to enforce compliance.

1.3B(3) Describe any in-kind resources including plant, equipment or services to be provided in support of the SILC resource plan, IL services, general CIL operations and/or other SPIL objectives. N/A

1.3B(4) Provide any additional information about the financial plan, as appropriate. N/A

1.4 Compatibility with Chapter 1 of Title VII and the CIL Work Plans – 34 CFR 364.42(c) and (e)

1.4A Describe how the SPIL objectives are consistent with and further the purpose of chapter 1 of title VII of the Act as stated in section 701 of the Act and 34 CFR 364.2.

Goal 1, Objective 1 – Secure State legislative support for Independent Living in the way of appropriating state funds to support Independent Living and supporting state legislation in the areas of transportation, housing, employment, home and community based services and centers for independent living in Tennessee.

- This supports Sec 701 (1) and (2): Provision of IL Services and Support of the network of centers.

Goal 2, Objective A - Educate local government officials on disability issues.

- This supports Sec 701 by education local government officials to make community changes that have positive effect on the independence of citizens with disabilities.

Goal 2, Objective B - Decrease attitudinal barriers toward disabilities in Tennessee.

- This supports Sec 701 by promoting the philosophy of independence and systems advocacy.

Goal 2, Objective C - Increased public awareness of Council and IL philosophy.

- This promotes the Council, which can be contacted for further information and/or

further participation in the local community organizations/activities.

Goal 3, Objective A - Organizational Partnerships.

- By collaborating with local Area Agencies on Aging and Disability organizations, we provide more information and resources for consumers toward self-determination, equal access, consumer control and information.

Goal 3, Objective B - Will promote the development of integrated, affordable and accessible housing in Tennessee.

- This promotes the philosophy of independent living, equal access and community inclusion.

Goal3, Objective C - Promote the increased accessibility of transportation and infrastructure.

- This promotes the philosophy of independent living, equal access and community inclusion.

Goal 3, Objective D - Collaborate with current service providers to support and improve accessible public transportation in Tennessee.

- This promotes the philosophy of independent living, equal access and community inclusion.

1.4B Describe how, in developing the SPIL objectives, the DSU and the SILC considered and incorporated, where appropriate, the priorities and objectives established by centers for independent living under section 725(c)(4) of the Act.

In a SPIL development session facilitated by the SILC Executive Director, the DSU, CIL directors, and several SILC members drafted the goals and objectives. Any revisions were transmitted to the meeting members via e-mail and comments/corrections were requested.

1.5 Cooperation, Coordination, and Working Relationships Among Various Entities – 34 CFR 364.26

Describe the steps that will be taken to maximize the cooperation, coordination and working relationships among the SILS program, the SILC, and centers; the DSU, other State agencies represented on the SILC and other councils that address the needs of specific disability populations and issues; and other public and private entities determined to be appropriate by the SILC.

- The description must identify the entities with which the DSU and the SILC will cooperate and coordinate.
- The Alliance for Disability Policy – an organized, formal collaborative to unify and strengthen Tennessee affiliates of national disability advocacy groups in public policy work. The Alliance develops policy and legislative priorities and annual goals during the legislative sessions. The members are: The Arc of Tennessee, United Cerebral Palsy of Middle Tennessee, Tennessee Council on Developmental Disabilities, Disability Law and Advocacy Center of Tennessee and, most recently, the Statewide Independent Living Council of Tennessee.
- Statewide Visitability Collaboration - A group of interested disability, aging, building/construction and realtor organizations to develop a certification process for the concept of Visitability and version thereof in Tennessee. It is facilitated by the Council

on Developmental Disabilities of Tennessee.

- Money Follows the Person Demonstration Grant advisory group – This is a temporary group to support the Tennessee Medicaid agency to apply for the Centers for Medicaid/Medicare Services grant.
- Tennessee Technology Access Program, Statewide Advisory Council – This council is developed due to the Assistive Technology Act of 2004. It is to provide consumer-responsive, consumer-driven advice to the state of Tennessee for the planning, implementation, and evaluation of the activities carried out through the grant.
- The SILC and CILs will maintain an ongoing working relationship with the Tennessee Valley Authority (TVA) who has made available IL grant opportunities to CILs.
- Collaborate with the Disability Coalition who represents statewide cross disabilities and provides funding for CIL activities. All of the members are board members. By having a presence of the CIL and SILC board members on their Board, we can encourage more investment in CILs especially in unserved and underserved areas.

1.6 Coordination of Services – 34 CFR 364.27

Describe how IL services funded under chapter 1 of title VII of the Act will be coordinated with and complement other services to avoid unnecessary duplication with other Federal, State, and local programs, including the OIB program authorized by chapter 2 of title VII of the Act, that provide IL- or VR-related services.

Steps necessary to maximize the coordination among the DSU, SILC and CILs include:

The SILC ED will make monthly reports and hold routine meetings with the DSU regarding the implementation and progress of the SPIL in compliance with the grant requirements.

The SILC and CILs will continue to improve on the current process for distribution of new Part C funds to enhance the CIL network and establish new CILs.

The SILC will provide funding for CILs to conduct quarterly meetings independent of the SILC quarterly meetings. These meetings will be for the purpose of gauging progress of the SPIL in reference to issues raised during public forums and hearings i.e. Personal Assistance Services, Transportation, Education, Employment, Home and Community Based Services. The CILs will report their progress in addressing these issues during the SILC quarterly meetings.

The SILC and CILs will participate in active partnership with HUD to identify the current percentage of integrated, affordable, and accessible housing in their communities. Education and outreach will be conducted to encourage persons with disabilities to participate in public hearings relative to housing issues.

The SILC and CILs will participate in active partnership with other entities, such as local transit authorities, to develop and disseminate checklists to rural community disability leaders relative to increasing their knowledge on transportation issues.

The DSU has made available, on occasion, grant opportunities to the CILs to provide core services in addition to those supported by Part B and Part C funds. The SILC will assist CILs in advocating for all available state funding to supplement their general operations. The SILC will make an annual request to the DSU to include State funding for centers in their annual budget request. The SILC will collaborate with centers to send letters to legislators in their service areas identifying the need for independent living services, especially in unserved and underserved areas. The SILC will also facilitate the involvement of persons with significant disabilities in unserved areas relative to the letter writing activity.

The DSU has made available, on occasion, grant opportunities to the CILs to provide IL services. For example, the Disability Resource Center in Knoxville currently has a letter of understanding with VR to assist individuals with significant disabilities with employment opportunities. The DSU will consider the CILs as first priority for letters of understanding and grant opportunities.

SILC members are represented on councils that address the needs of specific disability groups. These organizations include the Council on Developmental Disabilities, the State Rehabilitation Council, the Advisory Council for the Education of Students with Disabilities, the Tennessee Department of Transportation Steering committee, Disability Law and Advocacy Center, the Tennessee Disability Coalition, and the Center for Non-Profit Management.

Tennessee CILs collaborate with numerous other organizations as noticed in the scope of services and other areas of the plan.

1.7 Independent Living Services for Individuals Who Are Older Blind – 34 CFR 364.28

Describe how the DSU seeks to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under the Older Individuals who are Blind program and that the DSU determines to be effective. N/A

Section 2: Scope, Extent, and Arrangements of Services

2.1 Scope and Extent – 34 CFR 364.42(b)(2)(3); 34 CFR 364.43(b); 34 CFR 364.59(b)

The six CILs located in Memphis, Jackson, Paris, Nashville, Chattanooga and Knoxville provide independent living services. In addition, the Division of Rehabilitation Services (DSU), Services for the Blind and Visually Impaired, Supported Employment, Technology Access Project, and the Tennessee Rehabilitation Center, as well as numerous other agencies, rehabilitation and habilitation facilities and hospitals offer independent living services. Of course, many people with disabilities learn about being or becoming independent from informal mentors and peers without any organized or funded support. Title VII Part B and Part C funds support five of the current CILs and Title VII Part B funds support one new CIL.

All centers for independent living receiving federal funds from Title VII are required to provide four core services and ensure that individuals with significant disabilities can register to vote.

These core services are:

- Advocacy (individual and system)
- Independent living skills training
- Information and referral and
- Peer counseling

The existing CILs describe their additional programs and services as follows:

Memphis Center for Independent Living (MCIL):

Geographic Area Served - Southwest Tennessee

Population Served - Shelby County. Population in the area who have significant disabilities is 3,186.

Programs/Activities:

- Moving out of institutions - In 2005 through March 2007, MCIL has assisted 7 individuals to gain their freedom from a nursing home.
- The MCIL Peer Outreach Program- Matches mentors with folks requesting one on one peer support. MCIL staff and volunteers provide mentorship to all transitioning participants.
- PALs and Rockers N Rollers – Youth and young adults programs (ages 14 and above). Group discussion and support offers participating individuals with disabilities the opportunity to open up to each other in a comfortable environment, relating issues, concerns and needs, building friendships and finding solutions. Our youth and young adults programs currently offer about 20 individuals weekly an opportunity to meet with their peers and learn skills that will enable them to live fully inclusive lives in Memphis.
- Transportation training workshops – Offers individuals a chance to learn about public transit options and appropriate communication techniques, travel training for fixed route or city transit, as well as complaint procedures.
- Individualized computer training – Assists people with varying assistive technology needs such as screen readers, large print, voice commands or simply a different type of mouse for navigating the computer.

Jackson Center for Independent Living (JCIL):

Geographic Area Served - West Tennessee

Population Served - Madison, Carroll, Chester, Crockett, Gibson, Hardeman, Haywood and Henderson counties. Population in the area who have significant disabilities is 51,367.

Programs/Activities:

- Services for the Deaf
- Home Modifications Program
- Home Ownership Program
- Equipment Loaner Program
- Emergency Preparedness Program
- Art/Recreation/Social Activities

Center for Independent Living of Middle Tennessee (CILMT):

Geographic Area Served - Middle Tennessee

Population Served - Cheatham, Davidson, Robertson, Rutherford, Sumner, Williamson, Wilson counties. Total population of people with disabilities: 200,629

Programs/Activities:

- **Accessible Transportation Alliance:** The Davidson County Transportation Coalition for Persons with Disabilities is a grassroots organization committed to improving public and private transportation for persons with disabilities in the Nashville area.
- **Fair Housing:** The agency provides multi-family housing accessibility surveys through partnership with the Fair Housing Council of Middle Tennessee.
- **Americans with Disabilities Act Grant:** The agency is engaged in a number of activities related to the Americans with Disabilities Act as a part of a grant to the Tennessee Disability Coalition from the Southeast Disability and Business Technical Assistance Center.
- **Work Incentives Planning and Assistance:** This project, funded through the Social Security Administration, provides information on benefit planning services for persons receiving cash benefits interested to returning to work. Community Work Incentive Coordinators (CWICs) also offer free workshops on a regular basis.
- **Computer Literacy Project:** This project provides consumers with the opportunity to learn many of the accessibility features of the personal computer as well as the programs associated with Microsoft Office.
- **Alternative Format Services:** The Center for Independent Living of Middle Tennessee develops communication products that meet the needs of business. We help them ensure that none of their customers will be left out because of visual or learning disabilities. We can provide materials in a variety of formats.
- **Accessible Affordable Housing** Agency staff help consumers in finding and keeping affordable and accessible housing. Staff provide information about rental assistance programs and resources for emergency move-in costs, utility discount programs.
- **Respite Services:** Through a partnership with the Tennessee Respite Coalition, agency staff are able to assist consumers with funding for caregiver respite services.
- **Outreach Activities:**
 - Youth Peer Support/IL Groups: Continued development of these groups to increase contact, support, and education of youth with disabilities.
 - Continued to expand the CIL's web page to include information and referral links to other area services and businesses, resulting in increased referrals and awareness.
 - Assisted partners in accessible web site development.
 - Translated the CIL brochure and basic information into Spanish.
 - Actively marketed IL skills training resulting in increased participation
 - Continued to work with community partners outside the service area toward the development of grassroots independent living services to address the needs of unserved /underserved disabled populations.

- Continued to promote disability awareness and independent living concepts to organizations and businesses in the community.
- Increased partnership opportunities that promote employment of persons with disabilities. Worked with Career Centers on disability employment issues.
- Further promoted the use of mass media to educate the community on independent living issues, i.e. transportation, housing, healthcare, and legislation.
- Continued independent living concepts and disability awareness training with schools and universities.
- Developed partnerships on ADA projects that increase compliance and access to the community for all.

Disability Resource Center (DRC):

Geographic Area Served - Knox County

Population Served - Total population: 592,097.

Programs/Activities:

- Ramps, Rails, Etc. - This service assists people with disabilities to make their homes more accessible by providing modifications such as ramps, door widening, grab bars, visual alarm systems, etc. Currently, this program is funded by the SILC.
- Active & Able - Our Active & Able is a social and recreational support group. The group has a consumer leadership team consisting of consumers and staff who plan and host activities at our center and in the community. Activities include holiday gatherings, picnics, book clubs, movies, dinners, day trips etc.
- AbilityWorks Coalition - This coalition is open to service providers to people with disabilities for networking, resource sharing, collaboration and systems advocacy.
- Supported Employment, Job Placement and Ticket to Work - In addition to vocational services as an independent living service, DRC contracts with Rehabilitation Services to provide supported employment and job placement and serves as a Ticket to Work Employment Network.
- Ashley Nicole Dream Playground - A playground for all children that was created and built by a grassroots group of area citizens with the support of the DRC.
- Americans with Disabilities Consultation - This service is offered to consumers, businesses, government agencies, schools, non-profit organizations and other interested entities to provide voluntary compliance with government agencies. Our consultations range from phone contacts to comprehensive on-site surveys with written report and recommendations.
- Braille Services - Braille embossing services are offered to individuals, businesses, government agencies and other organizations. Individualized fees are based on each project.

- Disability Awareness and Etiquette trainings and presentations - Trainings are offered to businesses and organizations to better understand disabilities and best methods for interacting with people with disabilities.
- Spirit of ADA (Americans with Disabilities Act) Celebration - An event in which a person with a disability, community member, business, service provider, and employer are honored for embracing the Spirit of ADA by breaking down physical and/or attitudinal barriers to inclusion.
- Walk Rock N Roll with a Twist - A community disability awareness and education event that is provided to the community so that people have the opportunity to explore the environment with technology as used and demonstrated by people with disabilities. It is also an opportunity for our agency and members of the AbilityWorks Coalition to raise funds.

Tri-State Resource and Advocacy Corporation, Inc.

Geographic Areas Served - Southwestern Tennessee: Bledsoe, Bradley, Grundy, Hamilton, Marion, McMinn, Meigs, Polk, Rhea, and Sequatchie counties

Population Served - Hispanic/Latino, African American, Asian, American Indian, and Caucasian (including unserved/underserved) from infants to senior citizens with at least one of the following disabilities: cognitive, mental/emotional, physical, hearing and vision.

Programs/Activities:

- ADA/Advocacy and Mediation
- Assistive Devices
- Home Modifications/Ramps
- Peer Counseling/Support Groups
- Employment Assistance
- Computer Training
- Education/Tutorial Services
- Housing Assistance
- Skills Training/Workshops
- Social Security Benefits
- Financial Management Training
- Mobility Training
- Outreach
- Transportation
- Recreational Activities Information

Training, Advocacy, Referral & Peer Support (TARP)

Geographic Areas Served - Northwest, North Middle, and parts of South Middle Tennessee (4929 sq. mi.)

Population Served - Counties of Benton, Decatur, Henry, Houston, Humphreys, Lake, Montgomery Obion, Perry, Stewart, Weakley. Population in TARP service area with significant disabilities is 63,913.

Programs/Activities:

- Moving out of institutions - To date, TARP has assisted 2 individuals to gain their freedom from nursing homes.
- Information & Referral –TARP has compiled a data base of various service agencies for our area that can be utilized for consumers and other callers.
- Peer-Support – TARP has a certified Bridges Teacher on staff and has sponsored Bridges Classes in our service area. TARP staff provides individual peer support on a continuing basis.
- Advocacy – TARP advocates and assists consumers in developing self-advocacy skills and continues with individual tutoring as necessary tailored to suit the needs of the consumer.
- Americans with Disabilities Act – TARP is engaged in a number of activities related to the Americans with Disabilities Act and has an active relationship with the Tennessee Disability Coalition as a member of the “ADA Network”. TARP is also involved with consumers and a service-animal group, helping advocate for accessibility rights of people with disabilities utilizing service animals.
- Independent Living Skills Training & Individualized Services – TARP has conducted workshops to assist individuals with goal setting, to benefit job searches/education. Money management training and budget development skills training are provided as needed. Staff provides training on use of standard office equipment and help consumers develop routine office skills.
- Computer lab-Individuals are given one on one training to use the computer for basic keyboarding and computer-skills, developing resumes, utilizing the internet for job-searches, etc.
- Equipment Loaner and Exchange program – TARP has been working in conjunction with UCP to assist consumers in acquiring needed durable medical equipment (wheelchairs, shower chairs, etc.) and various other items, as available.
- Partnerships – TARP has an ongoing partnership with the Jackson Center for Independent Living (JCIL) in an innovative effort to combine available down-payment assistance grants in order to make the “American Dream” of home-ownership a reality for people with disabilities that would otherwise not be able to become homeowners due to limited incomes. TARP has developed a partnership with Carey Counseling Center that allows for the utilization of a RHED grant, to supply materials for home repairs and modifications.
- New Beginning Home Repair and Modification Program - Partnership with area churches to provide a volunteer labor pool to assist with home modifications and repairs for underserved individuals with physical disabilities. This program currently utilizes materials funding where the consumer meets Carey Counseling Center’s RHED Grant criteria, and is otherwise solely funded through donation.
- Homeownership/down-payment assistance programs – TARP assists qualifying persons with disabilities that wish to become first-time homeowners utilizing a Federal Home Loan Bank of Cincinnati grant to TARP and a grant to Jackson Center for independent Living (JCIL), in a working partnership with the Commercial Bank & Trust Company of Paris and JCIL. The goal of the program is to make monthly payments affordable for low-income homebuyers.
- Accessible and Affordable Housing – TARP staff helps consumers in finding and keeping affordable and accessible housing. Staff provides information about rental

assistance programs and resources.

VR Independent Living Activities

Supported Employment

Ninety-three community-based programs provide supported employment services through letters of understanding among the Departments of Mental Health and Developmental Disabilities and Mental Retardation and the Division of Rehabilitation Services.

Services for the Blind and Visually Impaired

Services for the Blind and Visually Impaired offers services through rehabilitation teachers located in nine offices across the state. Funds from Title VII, Chapter 1, Part B and Chapter 2 are used to support these direct services to individuals who are blind or visually impaired. Some of the services include mobility training, transportation, sensory technological aids and devices, and independent living skills training.

Objectives are as follows:

Objective 1 – Access existing community resources and integrate older blind individuals into these programs.

- Review existing programs in the community to determine which ones are appropriate for access by older blind individuals.
- Train staff of these programs in specialized skills required to successfully integrate older blind individuals.
- Develop group activities (including training and counseling) at local senior citizen centers or other such programs.

Objective 2 – Provide specific instruction in daily living skills with an emphasis on those skills required to live more independently in the family, home, and community.

- Referrals will be evaluated to determine present level of daily living skills and the potential to acquire skills of independence.
- An Individualized Written Independent Living Plan will be developed for each individual to enter training. The specific goals of the training will be jointly determined by the client and the project team.
- At the conclusion of training, the client will be re-evaluated to determine the extent to which the individual is able to function more independently.

Objective 3 – Provide training in communication skills including instruction in Braille, use of writing guides, keyboarding, and the use of talking book machines and tape players.

- Referrals will be evaluated to determine present level of communication skills and the potential to acquire skills of independence.
- An Individualized Written Independent Living Plan will be developed for each individual to enter training. The specific goals of the training will be jointly determined by the client and the project team.
- At the conclusion of training, the client will be re-evaluated to determine the extent to

which the individual is able to function more independently.

Objective 4 - Provide counseling services (including peer and group counseling) to older blind individuals to help them adjust to their loss of vision.

- Project staff will provide individualized counseling to assist older blind individuals in adjusting to vision loss.
- Clients will be referred to other agencies for special needs.
- Peer group counseling will be provided and self-help groups established.
- Counseling will be offered to family members of the older blind individual so that they may adjust and better assist the person.

Objective 5 - Provide specialized orientation and mobility and low vision services as needed to assist individuals to live more independently.

- As needed, the Assistant will provide training in sighted guide techniques to individuals with visual impairments, their family members, and others who need such training.
- A preliminary evaluation of an individual's mobility skills and functional vision will be conducted and appropriate services as needed will be incorporated into the Individualized Independent Living Plan.
- Staff will utilize community resources to pay for such specialized services or will use Title VII - Chapter 2 funds to contract for these services.

Objective 6 - Heighten the awareness of the public, other agencies, civic organizations, family members, professional community, etc. of the special needs of the older blind population.

- Written materials, such as brochures, will be distributed to groups and individuals suggesting ways of dealing with people who are blind and dealing with new blindness when it occurs.
- At least one speaking engagement per month will be undertaken by each regional consultant in order to publicly discuss the subject of blindness.
- Public service announcements and other media coverage will be actively pursued.

Activities for blind people will be planned, to which family members and friends will be invited for exposure to successful blind people.

Independent living services for the blind and visually impaired populations are rendered through the State of Tennessee Department of Human Services, Division of Rehabilitation Services, Services for the Blind and Visually Impaired. Rehabilitation teachers are located in 9 offices across the State and provide the following services: information and referral, peer support, family counseling, orientation, mobility, transportation, sensory technological aids and devices and independent living skills training. Funding sources for this program are Title VII, Part B, Social Security Administration Reimbursement and Chapter II.

The Tennessee Rehabilitation Center

The Tennessee Rehabilitation Center (TRC), located in Smyrna, Tennessee established a

Transitional Living Skills (TLS) training program in October 1999. The program is a two-tiered program. First, it offers a primary service area for individuals who already have an identified vocational objective and need basic community living skills prior to pursuing employment or entering a post-secondary training program, such as college. Second, the program offers support services for students enrolled in other primary programs of services at TRC where they may receive evening classes of instruction in community living skills in order to live as independently as possible in their home community. Specific curriculum includes the following areas: Managing Self-Care and Daily Living Skills, Health Maintenance, Personal Care Attendants, Home Management, Housing, Financial Management, Human Relations, Sexuality, Transportation, and Self-Advocacy.

It has been determined that at times some clients require ongoing individualized support after graduating from TRC and returning to the community. Therefore, the Transitional Life Skills Training program also assists individuals in seeking out natural and community supports, including Centers for Independent Living (CILs), if there is one located in the geographic service area to which the client will be returning. Efforts are made to facilitate contact between the client and community supports prior to program completion. The CIL assigns an independent living specialist on staff who assumes responsibility for making contact with that client prior to graduation. Community support can include basic information and referral, assistance in establishing utilities for the client's new home, assistance in navigating the public transportation system or referral to recreational programs of interest. The TLS program continues to expand an initiative to include referrals to other community agencies or organizations located in client home communities not currently served by Centers for Independent Living.

Goals for the Transitional Living Skills Program are as follows:

- To prepare participants to live as independently as possible by providing them with basic skills essential for maintaining themselves in the community.
- To provide learning and hands on instruction and experience successful transfer of skills learned.
- To provide continuing skill development/refinement of skills by providing opportunities to practice skills learned and acceptance of new responsibilities.
- To introduce technological adaptive equipment as needed.
- To offer peer and self-advocacy.

TRC offers Independent Living Skills training as a support service in other areas. The residential staff provides self-help skills training in the areas of laundry skills, personal hygiene, room care, and home and personal management. The Recreation Unit provides opportunities for independent living skills enhancement through community outings and leisure time and therapeutic recreation instruction. The Center is in the process of expanding Independent Living Skills training instruction as a component of the Work Adjustment JOBS training program. Assigned program and support staff work as a team and in coordination with the Transitional Living Skills program to meet client needs.

Tennessee Technology Access Program

The Tennessee Technology Access Program (TTAP) is funded by the US Department of Education to provide Tennesseans who have disabilities with a comprehensive system of assistive technology related services. Through its network of five contracted regional assistive technology centers, located in Memphis, Jackson, Knoxville, Chattanooga and Nashville, TTAP provides local communities with access to its three core service programs of device demonstration, device loan and device reutilization.

The device demonstration program allows for individuals with disabilities, professionals, and the general public to see both high-tech and lower-tech technology tools that are available to increase or maintain independence. Whether the demonstration is provided in a technology center or at a conference or health fair, individuals have an opportunity to see these tools up close so that, when making decisions about assistive technology, they will have a better understanding of the types and functions of these devices.

Sometimes people simply need to borrow a device when trying to determine which device works best for them. That is where the TTAP Device Loan Program can help. Each of TTAP's five assistive technology centers has devices available for loan. These long or short-term loans are designed to increase the access to assistive technology so that people with disabilities have an opportunity to see whether a specific device will meet their needs before making a purchasing decision or as a short term replacement device while their device is being ordered or repaired. Finally, in order to stretch limited resources as far as possible and at the same time increase acquisition of devices, the TTAP Device Reutilization Program gives new life to older, yet functional, technology by matching that technology with the needs of individuals who have disabilities who might not otherwise have the resources to purchase new technology. These devices are safe and in working condition and are provided at no charge to the individual or family member.

In addition to its core programs, TTAP helps to increase the acquisition and access to assistive technology through several State Leadership activities including training and technical assistance, transition, public awareness and collaboration and coordination with other organizations. Through these activities, TTAP and the technology centers serve as a vital partner in the delivery and access to devices.

So that TTAP can be sure that the programs that it operates are meeting the needs of the community, TTAP seeks advice and guidance from its 18 member Statewide Advisory Council (SAC). The SAC is a diverse group of individuals that is comprised of ten consumers or parents/guardians of consumers, one representative of Tennessee Division of Rehabilitation Services, one independent living representative, one representative of a Workforce Investment Board, one representative of the Tennessee Division of Special Education, one representative of the Disability Law & Advocacy Center of Tennessee, Inc., one representative of the Tennessee Senate and one representative of the Tennessee House of Representatives. Through their work in both committees and as a full council, the SAC is an extremely valuable resource to ensure that representatives from various stakeholder groups have an opportunity to participate in, evaluate the effectiveness of, and provide feedback about all TTAP programs.

Besides the six centers for independent living, the Division of Rehabilitation Services offers the following:

- Personal Care Assistance
- Technical assistance
- Attendant Care

2.1A Check the appropriate boxes in the SPIL Instrument table indicating the types of IL services to be provided to meet the objectives identified in section 1.2 of this SPIL, and whether the services will be provided by the CILs or by the DSU (directly and/or through contract or grant).

Table 2.1A: Independent living services	Provided by the DSU (directly)	Provided by the DSU (through contract and/or grant)	Provided by the CILs (Not through DSU contracts/ grants)
Core Independent Living Services, as follows:			
- Information and referral	X	X	X
- IL skills training	X	X	X
- Peer counseling		X	X
- Individual and systems advocacy		X	X
Counseling services, including psychological, psychotherapeutic, and related services			
Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with significant disabilities)	X	X	X
Rehabilitation technology			
Mobility training			
Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services			
Personal assistance services, including attendant care and the training of personnel providing such services	X	X	X
Surveys, directories and other activities to identify appropriate housing, recreation, accessible transportation and other support services	X	X	X

Table 2.1A: Independent living services	Provided by the DSU (directly)	Provided by the DSU (through contract and/or grant)	Provided by the CILs (Not through DSU contracts/ grants)
Consumer information programs on rehabilitation and IL services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act	X	X	X
Education and training necessary for living in the community and participating in community activities	X	X	X
Supported living			
Transportation, including referral and assistance for such transportation	X	X	X
Physical rehabilitation			
Therapeutic treatment			
Provision of needed prostheses and other appliances and devices			
Individual and group social and recreational services	X	X	X
Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options	X	X	X
Services for children with significant disabilities			
Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with significant disabilities			
Appropriate preventive services to decrease the need of individuals with significant disabilities for similar services in the future			
Community awareness programs to enhance the understanding and integration into society of individuals with disabilities	X	X	X
Other necessary services not inconsistent with the Act			

2.1B Describe any service provision priorities, including types of services or populations,

established for meeting the SPIL objectives identified in section 1.2.

There are still many unserved and underserved counties in the State relative to providing ILs. The SILC and CILs will collaborate with consumers and other organizations representing individuals with disabilities to secure legislative support in the form of state funding for ILs. The SILC and CILs, with consumer input, will join a letter writing campaign to their legislators to better inform them of the need for improvement in the areas of transportation, housing, employment, and home and community based services for individuals with significant disabilities.

Ensuring the success of the new Part B CIL, TARP, is top priority. The SILC and DSU will continue developing a grass roots campaign with the goal of establishing a CIL in Northeast Tennessee. The SILC ED will be the point person for coordinating all of the activities in the SPIL.

2.1C If the State allows service providers to charge consumers for the cost of services or to consider the ability of individual consumers to pay for the cost of IL services, specify the types of IL services for which costs may be charged and for which a financial need test may be applied, and describe how the State will ensure that:

- Any consideration of financial need is applied uniformly so that all individuals who are eligible for IL services are treated equally; and
- Written policies and consumer documentation required by 34 CFR 364.59(d) will be kept by the service provider.

N/A

2.2 Arrangements for State-Provided Services – 34 CFR 364.43(d) and (e)

2.2A If the DSU will provide any of the IL services identified in section 2.1A through grants or contractual arrangements with third parties, describe such arrangements.

The DSU provides statewide IL skills training and information and referral services through the Rehabilitation Teacher program. We have a grant through the SILC with the Training, Advocacy, Referral & Peer Support (TARP) Center for Independent Living to provide the four (4) core services mentioned in section 2.1A. Any renewal of the TARP grant will be directly with the DSU.

2.2B If the State contracts with or awards a grant to a center for the general operation of the center, describe how the State will ensure that the determination of an individual's eligibility for services from that center shall be delegated to the center.

The DSU will conduct annual on-site reviews of all centers receiving Part B grants for the general operation of the center to ensure compliance with statutory provisions of the Act as amended. Results of the on-site review will be recorded in the 704 Report.

Section 3: Design for the Statewide Network of Centers

3.1 Existing Network – 34 CFR 364.25

Provide an overview of the existing network of centers, including non-Part C-funded centers that comply with the standards and assurances in section 725 (b) and (c) of the Act, and the geographic areas and populations currently served by the centers.

There are currently five Part C centers for independent living and (1) Part B center in the state of Tennessee: (1) The Memphis Center for Independent Living serving Shelby County, comprised of approximately 168,706 persons with disabilities; (2) the Jackson Center for Independent Living serving 8 counties (Madison, Crockett, Gibson, Henderson, Chester, Hardeman, Haywood), comprised of approximately 59,669 persons with disabilities; (3) the Center for Independent Living of Middle Tennessee serving 7 counties (Cheatham, Davidson, Robertson, Rutherford, Sumner, Williamson, Wilson), comprised of approximately 191,632 persons with disabilities; (4) the Tri-State Resource and Advocacy Center serving 10 counties (Bledsoe, Bradley, Grundy, Hamilton, Marion, McMinn, Meigs, Polk, Rhea, Sequatchie,) with approximately 118,764 persons with disabilities. (5) Disability Resource Center located in Knoxville serving Knox County, comprised of approximately 71,656 persons with disabilities.

The SILC and consumer-controlled entities have increased capacity in Tennessee by establishing a Part B CIL in one of the three geographic areas identified and prioritized in the SILC's August, 2003 needs assessment. Part B funding of at least \$100,000.00 for each year from 2008 – 2010 will be used to continue supporting the development and operations of the new CIL, Training, Advocacy, Referral & Peer Support (TARP), selected from the number 2 position in the priority areas. This center will serve 11 counties the northern Middle Tennessee counties of Benton, Decatur, Henry, Houston, Humphreys, Lake, Montgomery, Obion, Perry, Stewart, and Weakley with approximately 63,913 persons with disabilities. The SILC will conduct annual on-site reviews of the TARP center by June 30th of the next three years to ensure full compliance with standards and assurances in Section 725 of the Act.

3.2 Expansion of Network – 34 CFR 364.25

Describe the design for the further expansion of the network, including identification of the unserved and underserved areas in the State and the order of priority for serving these areas as additional funding becomes available (beyond the required cost-of-living increase).

Plans for expanding the network of centers for independent living are to have as many established throughout the state as necessary in order to cover relatively small geographical areas in such a way as to maximize efficient use of funding. This will allow more persons with significant disabilities to participate in IL services because of easier access to CILs. Tennessee is a very rural state with virtually no access for many with disabilities to transportation and the electronic superhighway.

Additional unassigned Part C funds at the \$40,000.00 level and above will be used for competition to establish TARP as a Part C CIL. Other priority areas identified in 1-5 will be considered for a new CIL as State and Federal funding opportunities become available. Another Part C CIL will be started once each new center reaches \$200,000 in Part C funding.

Top five priority counties:

- (1) Northeast Tennessee counties of Sullivan, Johnson, Carter, Washington, Unicoi, Green, Hawkins, Hancock, Claiborne, Grainger, Hamblen and Cocke;
- (2) East Tennessee counties of Campbell, Union, Anderson, Roane, Loudon, Monroe, Blount, Sevier and Jefferson;
- (3) Cumberland Plateau including counties of Morgan, Scott, Pickett, Clay, Macon, Jackson, Smith, Dekalb, White, Cannon, Van Buren, Cumberland, Fentress, Overton, and Putnam;
- (4) South Central counties including Hickman, Perry, Maury, Lewis, Wayne, Lawrence, Giles, Marshall, Lincoln, Moore, Bedford, Coffee, Franklin and Warren;
- (5) West (North/South) Tennessee counties of Obion, Lake, Lauderdale, Tipton, Fayette, McNairy, Hardin, Decatur and Dyer;

The most significant barrier to completion of the network of CILs continues to be a lack of funding. The SILC will support the CILs relative to pursuing funding from the State for independent living services.

N/A - TENNESSEE is a 722 state.

3.3 Section 723 States Only – 34 CFR 364.39

3.3A If the State follows an order of priorities for allocating funds among centers within a State that is different from what is outlined in 34 CFR 366.22, describe the alternate order of priority that the DSU director and the SILC chair have agreed upon. Indicate N/A if not applicable.

3.3B Describe how the State policies, practices and procedures governing the awarding of grants to centers and the oversight of these centers are consistent with 34 CFR 366.37 and 366.38.

Section 4: Designated State Unit (DSU)

4.1 Administrative Support Services – 34 CFR 364.4; 34 CFR 364.22(b)

4.1A Describe the administrative support services to be provided by the DSU for the SILS (Part B) program and, if the State is a Section 723 State, for the CIL (Part C) program.

- Refer to the SPIL Instructions for additional information about administrative support services.

The DSU will provide the following support services:

- Assign a Program Manager to serve as SILC Liaison and facilitate State independent living services;

- Collaborate with the SILC/centers and other organizations serving persons with significant disabilities to develop and implement the SPIL;
- Collaborate with the SILC to determine the distribution of part B and part C awards;
- Assign a Secretary to provide administrative support such as preparing minutes, Braille and other required documents;
- Collaboration with the SILC Executive Director in the preparation of the 704 report;
- Provide input into the development of the SILC resource plan;
- Develop and monitor part B grants and contracts;
- Conduct annual on-site reviews of the part B Center with the assistance of SILC representatives;
- Assist in the preparation of SILC meetings;
- Prepare and submit SILC nominations to the Governor after collaboration with the SILC and other entities representing persons with significant disabilities;
- Support CIL activities such as town hall meetings, ADA and fundraising events;
- Make annual visits with SILC Executive Director to all six centers to better facilitate and identify the need for technical/administrative assistance; and
- Participate in CIL on-site reviews with RSA.

4.1B Describe other DSU arrangements for the administration of the IL program, if any.

Currently the DSU provides a part B grant to the SILC to facilitate the funding of the SILC Resource Plan utilizing this grant as the fiscal process to facilitate payments (i.e. to CILs) to carry out provisions of the SPIL. The DSU is in the process of amending its current Part B contracting process to remove the SILC from any oversight responsibilities related to Part B funding of CILs or other provision of service related activities. This process will be completed by September 30th, 2008.

Section 5: Statewide Independent Living Council (SILC)

5.1 Resource plan – 34 CFR 364.21(i)

5.1A Describe the resource plan prepared by the SILC in conjunction with the DSU for the provision of resources, including staff and personnel, made available under parts B and C of chapter 1 of title VII, section 101(a)(18) of the Act, and from other public and private sources that may be necessary to carry out the functions of the SILC identified in section 705(c). The description must address the three years of this SPIL.

- Refer to the SPIL Instructions for more information about completing this section. In conjunction with the DSU, the SILC will prepare a Resource Plan for the provision of resources, cash or in-kind, including grants/contracts to centers, staff and personnel, rent, supplies, telephone expenses, travel, and other expenses (e.g., child care, personal assistance services, and compensation to a member of the SILC, if the member is not employed or must forfeit wages from other employment, for each day the member is engaged in performing SILC duties) that will be necessary to carry out the functions of the SILC during the term of the SPIL.

See Attachment # 2

5.1B Describe how the following SILC resource plan requirements will be addressed:

- The SILC’s responsibility for the proper expenditure of funds and use of resources that it receives under the resource plan.
- Non-inclusion of conditions or requirements in the SILC resource plan that may compromise the independence of the SILC.
- Reliance, to the maximum extent possible, on the use of resources in existence during the period of implementation of the State plan.

The Council reviews the resource plan at each quarterly meeting. SILC monthly requests for reimbursements are passed to the DSU liaison to be submitted to the State financial department.

The SILC will be responsible for the proper expenditure of funds and the use of resources it receives under the SILC Resource Plan.

No conditions or requirements are included in the SILC Budget that will compromise the independence of the SILC.

While assisting the SILC in carrying out its duties under the SPIL, staff and other personnel assigned to the SILC under the SILC Resource Plan will not be assigned duties by the DSU or other agency or office of the State that would create a conflict of interest.

The SILC and the DSU support the ideal of all Part B funds to be used to further the purpose of Title VII, Chapter 1 of the Act.

5.2 Establishment and Placement – 34 CFR 364.21(a)

Describe how the establishment and placement of the SILC ensures its independence with respect to the DSU and all other State agencies.

- Refer to the SPIL Instructions for more information about completing this section.

The SILC is not established as an entity within any State agency, including the DSU, and is independent of the DSU and all other State agencies. Following is a brief description of the legal status and placement of the SILC:

The Statewide Independent Living Council of Tennessee, Inc. is a 501(c) 3 status, non-profit agency at 240 Great Circle Road. It is independent of the DSU. The SILC’s current operational functions are delegated to a paid SILC Executive Director and staff.

5.3 Appointment and Composition – 34 CFR 364.21(b) – (f)

Describe the process used by the State to appoint members to the SILC who meet the

composition requirements in section 705(b).

- Refer to the SPIL Instructions for more information about completing this section.

The Governor makes the appointments to the SILC. It is the responsibility of the Council members and the Executive Director to secure qualified nominees. The Executive Director collaborates with the DSU liaison to develop the packet to include representatives of organizations representing a broad range of individuals with disabilities, and organizations interested in individuals with disabilities, to be sent to the Governor's office. The SILC and DSU maintain a grid of all current members indicating terms served, dates of appointed term, seat requirements, whether the member has a disability, and geographic region representation.

To elect the Chair and the Executive Committee of the Council, a selection sub-committee was formed. They are charged with producing a slate of nominees for each Officer position (Chair, Vice Chair, Treasurer and Secretary). The slate is brought to the Council for a vote.

Term limits and vacancies are maintained by quarterly membership updates at each Council meeting by the DSU Liaison.

5.4 Staffing – 34 CFR 364.21(j)

As stated in the SILC By Laws; the Executive Director serves at the pleasure of the Council Chair. The entire Executive Committee is involved in reviewing and evaluating the Executive Director's performance and annual review. The Executive Director is the only full time staff and manages 2 part time staff.

There is no assignment of duties by the DSU or any other agency to the SILC staff.

Section 6: Service Provider Requirements

All Centers for Independent Living in Tennessee reported that they were in compliance with the provisions of Section 6.

Describe how the following service provider requirements will be met:

6.1 Staffing – 34 CFR 364.23; 34 CFR 364.24; 34 CFR 364.31

- Inclusion of personnel who are specialists in the development and provision of IL services and in the development and support of centers.
- Availability, to the maximum extent feasible, of personnel able to communicate (1) with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tapes and (2) in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.
- Establishment and maintenance of a program of staff development for all classes of positions involved in providing IL services and, where appropriate, in administering the CIL program, improving the skills of staff directly responsible for the provision of IL

- services, including knowledge of and practice in the IL philosophy.
- Affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

The State Independent Living Services (SILS) have appropriate employment practices and policies in place regarding hiring, training and on-going training and annual evaluation. Hiring practices encourage prioritizing individuals with disabilities for all positions within SILS. SILS entities maintain a minimum staffing of 51% of people with disabilities, some as high as 75%, in order to appropriately deliver services such as peer counseling, information and referral, nursing home transitioning, advocacy for transportation, housing, and equality.

The Executive Director will create a CIL Reporting Device for Service Providers in order to provide quarterly and/or yearly reports as designated to include the following information:

- Inclusion of personnel who are specialists in the development and provision of IL services and in the development and support of centers.

To be included in quarterly reports, centers will submit staff training records for the following topics:

- 1) Development and provision of IL services
- 2) Development and support of centers

- Availability, to the maximum extent feasible, of personnel able to communicate (1) with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tapes and (2) in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.

CILs provide alternative modes of communication and foreign language interpreters as needed. The CILs will include services provided in quarterly reports to the SILC, and Centers will submit communication needs met by CIL personnel for individuals with significant disabilities such as manual communication, nonverbal communications devices, Braille, audio tapes, or in native languages.

- Establishment and maintenance of a program of staff development for all classes of positions involved in providing IL services and, where appropriate, in administering the CIL program, improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy.

To be included in quarterly reports to the SILC, CILs will submit a program of staff development for all positions involved in providing and or administering IL services. The program will include any trainings that will improve the skill level of staff in providing IL services, including knowledge and practice in the IL philosophy. This will be included in the quarterly report.

- Affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

To be included in Section 704 Annual Performance Report Subpart IV, Section B, submitted and reviewed by the SILC Executive Director.

6.2 Fiscal Control and Fund Accounting – 34 CFR 364.34

- Adoption of those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for funds made available through parts B and C of chapter 1 of title VII of the Act, in addition to complying with applicable EDGAR fiscal and accounting requirements.

All centers maintain strict checks and balances on all funds received from the Department of Education and all grantors. Through the use of the accounting program QuickBooks and an outside accountant and annual audit, our books are monitored for appropriate and ethical use of funds.

6.3 Recordkeeping, Access and Reporting – 34 CFR 364.35; 34 CFR 364.36; 34 CFR 364.37

- Maintenance of records that fully disclose and document the information listed in 34 CFR 364.35.
- Submission of annual performance and financial reports, and any other reports that the Secretary determines to be appropriate
- Access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, for the purpose of conducting audits, examinations, and compliance reviews, to the information listed in 34 CFR 364.37.

All centers submit the required reports, documentation and fiscal audits as necessary and in accordance with regulations.

6.4 Eligibility – 34 CFR 364.40; 34 CFR 364.41

- Eligibility of any individual with a significant disability, as defined in 34 CFR 364.4(b), for IL services under the SILS and CIL programs.
- Ability of any individual to seek information about IL services under these programs and to request referral to other services and programs for individuals with significant disabilities.
- Determination of an individual's eligibility for IL services under the SILS and CIL programs in a manner that meets the requirements of 34 CFR 364.51.
- Application of eligibility requirements without regard to age, color, creed, gender, national origin, race, religion, or type of significant disability of the individual applying for IL services.
- Non-exclusion from receiving IL services of any individual who is present in the State and who is otherwise eligible for IL services, based on the imposition of any State or local residence requirement.

Centers provide Information and Referral to anyone asking for this service without regard to any

bias. Independent Living services are provided to any individual stating or self-declaring a significant disability.

6.5 Independent Living Plans – 34 CFR 364.43(c)

- Provision of IL services in accordance with an IL plan complying with Sec. 364.52 and mutually agreed upon by the individuals with significant disabilities and the appropriate service provider staff unless the individual signs a waiver stating that an IL plan is unnecessary.

All centers for independent living specialists offer and assist with the implementation of Independent Living plans as requested by consumers, additionally working with consumers with waivers to ascertain that desired goals and steps to achieve them are in place. Assistance is provided if needed. Centers will ensure that waivers are signed and placed in the consumer's file.

6.6 Client Assistance Program (CAP) Information – 34 CFR 364.30

- Use of accessible formats to notify individuals seeking or receiving IL services under chapter 1 of title VII about the availability of the CAP program, the purposes of the services provided under the CAP, and how to contact the CAP.

All centers provide CAP information to their consumers. Some centers include CAP information on their application for eligibility. CAP posters are also posted in all CIL offices and referrals are made as needed.

6.7 Protection, Use and Release of Personal Information – 34 CFR 364.56(a)

- Adoption and implementation of policies and procedures meeting the requirements of 34 CFR 364.56(a), to safeguard the confidentiality of all personal information, including photographs and lists of names.

All centers have established strict guidelines and procedures to ensure the confidentiality of all consumer information.

Section 7: Evaluation

The SILC Executive Director is responsible to facilitate the development, implementation and evaluation of the SPIL. The current status of the SPIL is assessed during SILC quarterly meetings. The Executive Director monitors and works with all CILs to make continuous forward progress on the goals and objectives.

The SILC will review consumer satisfaction data from the CILs across the state to determine the effectiveness of the SPIL. This will be facilitated by the SILC Executive Director.

The DSU will conduct annual on-site reviews of the TARP Center by June 30th of 2008 – 2010 to ensure full compliance with standards and assurances in Section 725 of the Act. Results of the

reviews will be included in the Part I 704 Report.

The DSU will conduct annual on-site reviews of the SILC by June 30th of 2008 – 2010 to ensure full compliance with Section 704 and 705 of the Act and its implementing regulations. Results of the review will be included in the Part I 704 Performance Report.

Section 8: State-Imposed Requirements

Identify any State-imposed requirements contained in the provisions of this SPIL. Indicate N/A if not applicable. 34 CFR 364.20(h)

All IL Programs operating under Title VII, Part B funds are required to make monthly reports indicating progress made toward the goals of the program. All programs are subject to audit and monitoring activities by the Fiscal Services Department of State Government. All programs must follow state purchasing procedures when purchasing goods or services which are being charged to Title VII, Part B monies.

ATTACHMENTS TO THE TITLE VII STATE PLAN

Attachment 1: Summary of Comments Received at Public Hearings

Public hearings comments

Comment:

There was a suggestion to seek non-traditional funding for a center in northeast Tennessee.

SILC Response:

The SILC will explore any new and consistent funding sources for Independent Living Services for Tennessee.

Comment:

Is there a plan to develop a center in northeast Tennessee?

SILC Response:

There has been a slight decrease in funding for Part B (State Independent Living Services) and Part C (Center for Independent Living) dollars across the nation. We do not currently have the funds to adequately support another center in Tennessee. With our current Part B dollars we are funding a new center in Paris, Tennessee (TARP, Inc.). We are committed to developing and sustaining that center for the future possibility of new Part C dollars so this Paris center can become an independent Part C CIL.

Comment:

There was a suggestion for consumers to participate in any letter writing campaigns to satisfy Goal #2.

SILC Response:

The SILC will take that comment into advisement. If it can be incorporated into a manageable and measurable goal; it will be considered.

Comment:

There was a suggestion to identify the attitude barriers that will be addressed in Goal #2.

SILC Response:

The attitude barriers will be clearly identified in any specific campaign or public forum.

Comment:

An event was described where there was a local Tennessee Department of Transportation meeting held and disability advocates were not aware of the meeting.

SILC Response:

This is a motivating reason for Goal # 3, Objective C to increase presence on transportation boards/committees. This activity will assist us in being aware and participating on all relevant activities that effect transportation issues.

ATTACHMENT [2]

GRANT BUDGET

Year 1

THE FOLLOWING IS APPLICABLE TO EXPENSE INCURRED IN THE PERIOD: 7/1/2006 through 6/30/2007

POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE MATCH (participation)	TOTAL PROJECT
1	Salaries	\$60,000.00	\$0.00	\$60,000.00
2	Benefits & Taxes [17.6%]	\$10,530.00	\$0.00	\$10,530.00
4, 15	Professional Fees / Grant Awards	\$13,000.00	\$0.00	\$13,000.00
5	Supplies	\$3,070.00	\$0.00	\$3,070.00
6	Telephone	\$1,200.00	\$0.00	\$1,200.00
7	Postage & Shipping			\$0.00
8	Occupancy	\$47,400.00	\$0.00	\$47,400.00
9	Equipment Rental & Maintenance			\$0.00
10	Printing & Publications			\$0.00
11, 12	Travel / Conferences & Meetings	\$25,000.00	\$0.00	\$25,000.00
13	Interest			\$0.00
14	Insurance	\$2,800.00	\$0.00	\$2,800.00
16	Specific Assistance to Individuals			\$0.00
17	Depreciation			\$0.00
18	Other Non-Personnel TRAP & other CILs	\$112,000.00	\$0.00	\$112,000.00
20	Capital Purchase			\$0.00
22	Indirect Cost			\$0.00
24	In-Kind Expense			\$0.00
25	GRAND TOTAL	\$275,000.00	\$0.00	\$275,000.00

**ATTACHMENT [2]
GRANT BUDGET**

Year 2

THE FOLLOWING IS APPLICABLE TO EXPENSE INCURRED IN THE PERIOD: 7/1/2007 through 6/30/2008

POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE MATCH (participation)	TOTAL PROJECT
1	Salaries	\$60,000.00	\$0.00	\$60,000.00
2	Benefits & Taxes [17.6%]	\$10,530.00	\$0.00	\$10,530.00
4, 15	Professional Fees / Grant Awards	\$13,000.00	\$0.00	\$13,000.00
5	Supplies	\$3,070.00	\$0.00	\$3,070.00
6	Telephone	\$1,200.00	\$0.00	\$1,200.00
7	Postage & Shipping			\$0.00
8	Occupancy	\$47,400.00	\$0.00	\$47,400.00
9	Equipment Rental & Maintenance			\$0.00
10	Printing & Publications			\$0.00
11, 12	Travel / Conferences & Meetings	\$25,000.00	\$0.00	\$25,000.00
13	Interest			\$0.00
14	Insurance	\$2,800.00	\$0.00	\$2,800.00
16	Specific Assistance to Individuals			\$0.00
17	Depreciation			\$0.00
18	Other Non-Personnel TARP & other CILs	\$112,000.00	\$0.00	\$112,000.00
20	Capital Purchase			\$0.00
22	Indirect Cost			\$0.00
24	In-Kind Expense			\$0.00
25	GRAND TOTAL	\$275,000.00	\$0.00	\$275,000.00

**ATTACHMENT [2]
GRANT BUDGET**

Year 3

THE FOLLOWING IS APPLICABLE TO EXPENSE INCURRED IN THE PERIOD: 7/1/2008 through 6/30/2009

POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE MATCH (participation)	TOTAL PROJECT
1	Salaries	\$60,000.00	\$0.00	\$60,000.00
2	Benefits & Taxes [17.6%]	\$10,530.00	\$0.00	\$10,530.00
4, 15	Professional Fees / Grant Awards	\$13,000.00	\$0.00	\$13,000.00
5	Supplies	\$3,070.00	\$0.00	\$3,070.00
6	Telephone	\$1,200.00	\$0.00	\$1,200.00
7	Postage & Shipping			\$0.00
8	Occupancy	\$47,400.00	\$0.00	\$47,400.00
9	Equipment Rental & Maintenance			\$0.00
10	Printing & Publications			\$0.00
11, 12	Travel / Conferences & Meetings	\$25,000.00	\$0.00	\$25,000.00
13	Interest			\$0.00
14	Insurance	\$2,800.00	\$0.00	\$2,800.00
16	Specific Assistance to Individuals			\$0.00
17	Depreciation			\$0.00
18	Other Non-Personnel TARP & other CILs	\$112,000.00	\$0.00	\$112,000.00
20	Capital Purchase			\$0.00
22	Indirect Cost			\$0.00
24	In-Kind Expense			\$0.00
25	GRAND TOTAL	\$275,000.00	\$0.00	\$275,000.00